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Meeting Notice and Agenda



### ENDESA, Sociedad Anónima

### Annual General Shareholders' Meeting

On 22 March 2023, the Board of Directors of ENDESA, S.A. ("Endesa" or the "Company") has resolved to convene the Annual General Shareholders' Meeting, to be held in Madrid, at its registered offices located at calle Ribera del Loira no. 60, on 28 April 2023, at 12:00 p.m. in single call.

To favor the sustainability of the Meeting, Endesa's Board of Directors recommends remote participation. Votes may be cast and proxy may be granted remotely prior to the Meeting, and remote attendance at the meeting is enabled as well.

The items to be discussed and voted on are included in the following

### I. AGENDA

- 1. Approval of the Individual Annual Financial Statements of ENDESA, S.A. (Balance Sheet; Income Statement; Statement of Changes in Net Equity: Statement of Recognized Income and Expenses & Statement of Total Changes in Net Equity; Cash-Flow Statement and Notes to the Financial Statements), as well as of the Consolidated Annual Financial Statements of ENDESA, S.A. and its subsidiary companies (Consolidated Statement of Financial Position, Consolidated Income Statement, Consolidated Statement of Other Comprehensive Income, Consolidated Statement of Changes in Net Equity, Consolidated Cash-Flow Statement and Notes to the Financial Statements), for fiscal year ending December 31, 2022.
- 2. Approval of the Individual Management Report of ENDESA, S.A. and the Consolidated Management Report of ENDESA, S.A. and its subsidiary companies for fiscal year ending 31 December 2022.
- 3. Approval of the Non-Financial Information and Sustainability Statement of the Consolidated Group for fiscal year ending 31 December 2022.
- 4. Approval of the corporate management for fiscal year ending 31 December 2022.
- 5. Approval of the application of profits corresponding to the fiscal year ended 31 December 2022 and the resulting distribution of a dividend charged to those profits and to retained earnings from previous years.
- 6. Reappointment of Mr. Juan Sánchez-Calero Guilarte as Independent Director of the Company.
- 7. Reappointment of Mr. Ignacio Garralda Ruiz de Velasco as Independent Director of the Company.
- 8. Reappointment of Mr. Francisco de Lacerda as Independent Director of the Company.
- 9. Reappointment of Mr. Alberto de Paoli as Shareholder-Appointed Director of the Company.
- 10. Binding vote on the Annual Report on Directors Compensation.



- 11. Approval of the Strategic Incentive 2023-2025, which includes payment in Company shares.
- 12. Review and approval, following a proposal from the Board of Directors and a report from the Audit and Compliance Committee, of the following related-party transactions, in accordance with the provisions of Articles 529 duovicies and 529 tervicies of the Spanish Capital Corporations Law:

12.1. Execution of financial transactions, in the form of a credit facility and a loan, between Enel Finance International N.V. and Endesa, S.A.

12.2. Contracting of corporate services provided by Endesa Group companies to Gridspertise Iberia S.L.

12.3. Contracting of technical resources by Enel Green Power España, S.L.U. from Enel Green Power, S.p.A. regarding engineering services for renewable energies project development.

12.4. Recharge agreements for personnel secondment between Endesa Group companies and Enel Group companies.

12.5. License agreement for the use of platforms and related services as a "Software as a Service" solution, between Enel X, S.R.L. and Endesa X Servicios, S.L.

12.6. Contracts for the supply of electric charging solutions and the provision of services between Endesa X Way, S.L. and Endesa X Servicios, S.L., Endesa Energía, S.A.U., Endesa Medios y Sistemas, S.L. and Asociación Nuclear Ascó - Vandellós II. A.I.E.

12.7. Contracting of logistics services to be provided by Endesa Generación, S.A.U. to Enel Produzione, S.p.A at the ports of Carboneras and Ferrol.

12.8. Purchases of Liquefied Natural Gas (LNG) for 2023, in a maximum volume of 4.5 TWh, between Endesa Energía, S.A. and Enel Global Trading, S.p.A.

12.9. Contract for the provision of dielectric fluid analysis services in power transformers by Endesa Ingeniería, S.L. to E-Distribuzione, S.R.L.

12.10. Contracting of Gridspertise, S.R.L. by Edistribución Redes Digitales, S.L.U. for the supplying of LVM hubs and other assets.

13. Delegation to the Board of Directors to execute and implement resolutions adopted by the General Meeting, as well as to substitute the powers entrusted thereto by the General Meeting, and granting of powers to the Board of Directors to record such resolutions in a public instrument and register such resolutions.

### II. Supplement to the Meeting Notice and Proposed Resolutions

In accordance with Articles 172 and 519 of the Spanish Capital Corporations Law (*Ley de Sociedades de Capital* - LSC), shareholders who represent at least three percent of the share capital may request that a supplement to this meeting notice be published, including one or more items on the agenda for the General Meeting, provided that the new items are accompanied by a justification or, as the case may be, by a justified proposed resolution.

In accordance with Article 519.3 of the Capital Corporations Law, shareholders who represent at least three percent of the share capital may submit substantiated proposed resolutions regarding topics included or which may be included on the agenda for the General Meeting.

These rights may be exercised by attestable notice which must be received at the Company's registered offices, calle Ribera del Loira, 60, 28042-Madrid (Spain), written out to the attention of the Secretary of the Board of Directors, within five days following publication of this official meeting notice.

### III. Notary Public Intervention at the Shareholders' Meeting and Members of the Presiding Panel

The minutes of the Annual General Shareholders' Meeting shall be drawn up by a Notary Public who is a member of the Madrid Association of Notaries Public, as so requested for this purpose by the Board of Directors, in accordance with the provisions of Article 203 of the Spanish Capital Corporations Law in connection with Article 101 of the Mercantile Registry Regulations, Article 34 of the Corporate Bylaws, and Article 22 of the General Meeting Regulations.

The Notary Public, the Board members and the Secretary of the General Meeting may attend the session in person or remotely, by audio or video conference.

### IV. Attendance and Proxy Right

Shareholders who own at least 100 shares may attend the General Meeting in person, provided that these shares are registered under their name in the pertinent book-entry ledger five days before the date set for the Meeting, i.e. 21 April 2023, and they have obtained the relevant Attendance, Proxy, and Distance Voting Card issued by the accounting record-keeping entities, and which may be used by shareholders for granting their proxies. The foregoing shall be construed notwithstanding the certificates of standing issued in accordance with the entries of the accounting record by the relevant responsible or member entity.

Shareholders who own fewer than one hundred shares may attend remotely (complying with the requirements set forth herein below), vote remotely or delegate their proxy to any shareholder with the right to attend in person, as well as form groups with other shareholders in identical circumstances to obtain at least one hundred shares, with the grouped shareholders conferring their representation to one shareholder within the group. Such group shall be formed specifically for this Meeting and shall be evidenced in writing.

Each shareholder entitled to attend (personally or remotely) may have him/herself represented at the Meeting by means of another person, in accordance with the applicable legal provisions, the Corporate Bylaws and the General Meeting Regulations.

In the case of proxies sent to the Company or granted in favor of its Directors or of the Secretary of the Board of Directors, whether directly or through the entities acting as custodian

of the shares or entrusted with recording the book-entries in relation thereto, the following rules shall apply, unless otherwise directed by the appointing shareholder:

 Unless otherwise indicated by the shareholder appointing a proxy, the proxyholder shall be deemed to have specific instructions to vote in favor of all proposals made by the Board of Directors on the Agenda items for the meeting. In the event the Annual General Shareholders' Meeting votes on proposals not included on the agenda, the proxyholder shall exercise the vote in the sense he/she deems most convenient to the interests of the appointing shareholder.

If shareholders representing at least three percent of the share capital have exercised their rights to request a supplement to the meeting notice, to submit substantiated proposed resolutions regarding topics included or which may be included on the agenda for the Meeting, the Company shall immediately publish said supplemental agenda items and new proposed resolutions, issuing a new form of attendance, proxy and distance voting card incorporating all required amendments to ensure that said new agenda items and alternative proposed resolutions may be voted on under the same terms as proposals made by the Board of Directors.

- 2. In the event that the person to whom the proxy is delegated is not named, said proxy shall be deemed to be granted to the Chairman of the Board of Directors.
- 3. If the proxyholder so appointed is legally subject to a conflict of interest in voting on any of the proposals submitted to the General Shareholders' Meeting, whether included on the agenda or not, and provided no specific voting instructions were issued or, if despite having such instructions, the proxyholder wishes not to represent the shareholder with regard to the items with which there is a conflict of interest, the proxy shall be deemed to be delegated to, unless otherwise specified by the appointing shareholder, the Chairman of the General Meeting and, if the Chairman also has a conflict of interest, to the Secretary of the General Meeting and, if the Secretary has a conflict of interest, to the person appointed by the Board of Directors.
- 4. Likewise, the delegation of powers extends to topics that may be submitted to a vote of the General Shareholders' Meeting even though they are not included on the agenda for the meeting. In this case, and except as indicated otherwise by the appointing shareholder, the proxyholder shall exercise the vote in the sense he/she deems most convenient to the interests of the appointing shareholder.

The following is reported as regards potential conflicts of interest:

- Director Juan Sánchez-Calero Guilarte has a conflict of interest as relates to his own reappointment (item 6).
- Director Ignacio Garralda Ruiz de Velasco has a conflict of interest as relates to his own reappointment (item 7).
- Director Francisco de Lacerda has a conflict of interest as relates to his own reappointment (item 8).
- Director Alberto de Paoli has a conflict of interest as relates to his own reappointment (item 9).
- The Directors have a conflict of interest as relates to item 10 (Binding vote on the Annual Report on Directors Compensation).
- Director José Damián Bogas Gálvez has a conflict of interest as relates to item 11 (Approval of the Strategic Incentive for 2023-2025, including payments y Company's shares).



In this same regard, the Directors may have a conflict of interest if any liability actions or proposals for removal are brought against them.

In accordance with Article 11 of the General Meeting Regulations, those organizations with standing as shareholders by virtue of the book-entry of the shares, but who act on behalf of several individuals, may divide and cast their vote in different directions in accordance with different voting instructions, if received.

### V. Right to Information

All texts and documents relating to the Annual General Shareholders' Meeting may be consulted and obtained on the company's website <u>www.endesa.com</u>, which includes a format accessible to the visually impaired.

Likewise, in accordance with the provisions of the Capital Corporations Law, shareholders have the right to inspect and obtain, at the Company's registered offices (subject to presentation of the Attendance, Proxy, and Distance Voting Card, as from the date of publication of this meeting notice, Monday through Thursday from 9:00 a.m. to 2:00 p.m. and from 4:00 p.m. to 6:00 p.m., and Friday from 9:00 a.m. to 2:00 p.m., up until 27 April 2023), or request that the Company deliver or issue, immediately and at no charge, a copy of the documents specified herein below. In the interests of sustainability, it is recommended that such documentation be requested by email to<u>juntaaccionistas@endesa.es</u>:

- 1. Annual Report. Legal Documentation (Fiscal Year 2022).
  - Individual Annual Financial Statements and Individual Management Report of ENDESA, S.A., together with the Auditor's Report prepared by KPMG Auditores, S.L. (Fiscal Year 2022) on the Individual Annual Financial Statements.
  - Consolidated Annual Financial Statements and Management Report of ENDESA, S.A. and its Subsidiary Companies, together with the Auditor's Report prepared by KPMG Auditores, S.L. (Fiscal Year 2022) on the Consolidated Annual Financial Statements.
  - Directors Statement of Responsibility.
- 2. Non-Financial Information and Sustainability Statement 2022.
- 3. Annual Corporate Governance Report (Fiscal Year 2022).
- 4. Annual Report on Directors Compensation (Fiscal Year 2022).
- 5. Proposed Resolutions.
- 6. Reports on the proposal for reappointment of Directors.
- 7. Board Committee Integrated Report for fiscal year 2022.
- 8. Form of Attendance, Proxy, and Distance Voting Card.
- 9. Report by the Audit and Compliance Committee on the related-party transactions proposed for approval by the Board of Directors under items 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9 and 12.10 of the agenda.
- 10. Rules on long-distance voting and proxies and remote attendance

In accordance with the provisions of Articles 197 and 520 of the Capital Corporations Law and of Article 9 of the General Meeting Regulations, as from the date hereof and until 23 April 2023, inclusive, before the date on which the meeting is to be held in first call, shareholders may, in writing, request any information or clarification or pose questions as they deem relevant, including as related to the agenda for the Meeting, to clarification of publicly available information provided by the Company to the Spanish Securities Market Commission since the last General Meeting was held or to the auditors' report.

Requests for information shall be made in accordance with the rules set forth in Article 9.3 of the General Meeting Regulations and may be made by either delivering or mailing the request to the registered offices of the Company at the following address: ENDESA, S.A. (ANNUAL GENERAL SHAREHOLDERS' MEETING - BOARD OF DIRECTORS SECRETARIAT), CALLE RIBERA DEL LOIRA, NO. 60, 28042-MADRID or through electronic means through the Company's website (www.endesa.com), by accessing the link to the Annual General Shareholders' Meeting and selecting "Shareholders' Right to Information."

Those requests where the electronic document through which the information was requested includes the qualified or advanced electronic signature of the requesting party, in the terms provided under Regulation (EU) 910/2014 of the European Parliament and of the Council of 23 July 2014, provided that they are based on a recognized electronic certificate issued by the Spanish Public Certification Authority (*Autoridad Pública de Certificación Española -* CERES), a body of the Spanish National Mint (*Fábrica Nacional de Moneda y Timbre*) or by CAMERFIRMA, and of which there is no record of revocation. The shareholder shall be responsible for proving that the request was sent to the Company in due time and form.

Shareholders may also pose questions or request clarification on the specified topics during the meeting, in accordance with the "Rules on remote attendance."

### VI. RULES FOR DISTANCE VOTING AND PROXIES

The shareholders of Endesa holding the right to attend and vote may (i) cast their vote on agenda items of the Annual General Shareholders' Meeting or (ii) grant proxy through longdistance communication prior to the holding of the General Meeting, in the terms set forth herein below and in accordance with the provisions of the Spanish Capital Corporations Law, in Articles 26, 26 bis and 30 of the Corporate Bylaws, and in Articles 10, 10 bis and 21 of the General Meeting Regulations:

### (i) Voting or granting proxy through the Company's website (www.endesa.com):

The long-distance voting or granting of proxies by electronic communication with the Company of any shareholder of Endesa must be cast through the Company's website (www.endesa.com) by accessing the space dedicated to the Annual General Shareholders' Meeting, under the section on "Long-distance voting and granting of proxies."

In accordance with the provisions of the Bylaws and the General Meeting Regulations, the mechanism for casting votes or granting proxies by electronic means must afford due guarantees of authenticity and identification of the shareholder exercising the voting right. The guarantees which the Board of Directors deems adequate in order to ensure the authenticity and identification of the shareholder exercising his/her voting right or granting proxy are, in accordance with the provisions of Article 21 of the General Meeting Regulations, the qualified electronic signature and the advanced electronic signature, in the terms provided under Regulation (EU) 910/2014 of the European Parliament and of the Council of 23 July 2014, provided that they are based on a recognized electronic certificate issued by the Spanish Public Certification Authority (*Autoridad Pública de Certificación Española* - CERES), a body of the Spanish National Mint (*Fábrica Nacional de Moneda y Timbre*), or by CAMERFIRMA, and of which there is no record of revocation.



Those shareholders with an electronic signature meeting the specified requirements and who can be identified through such signature, as well as those shareholders who hold an electronic National Identity Card (DNIe), may vote or grant proxy through the Company's website (www.endesa.com) by following the procedure established therein.

A shareholder who grants his/her proxy electronically must notify the appointed proxyholder that said proxy has been granted. If the proxy is granted to a Director or to the Secretary of Endesa's Board of Directors, said notice shall be deemed to be given by means of the receipt of such electronic proxy by Endesa.

If proxy is granted to another representative or shareholder holding at least one hundred shares, such proxyholders may attend the Annual General Meeting in person, identifying themselves via their National Identity Card (DNI) or Passport on the date and place of the Meeting and, as the case may be, shall be required to provide printed copies of any proxies granted electronically, such that the Company may verify them.

### (ii) Voting or granting proxy by sending the Attendance, Proxy and Distance Voting Card by post or delivering it to the entities participating in IBERCLEAR or at the registered offices of Endesa:

To vote remotely or grant proxy by post or by delivery to the entity participating in IBERCLEAR or at Endesa's registered offices, shareholders must complete and sign the relevant section on the physical Attendance, Proxy and Distance Voting Card issued by the entity participating in IBERCLEAR in which they have their shares deposited.

Once the Attendance, Proxy and Distance Voting Card has been filled out and the relevant section signed, the shareholder may:

- 1. Send it by post to the following address: ENDESA, S.A. (ANNUAL GENERAL SHAREHOLDERS' MEETING), CALLE RIBERA DEL LOIRA, 60, 28042 MADRID.
- 2. Deliver it to the entity participating in IBERCLEAR at which his/her shares are deposited, or deliver it at Endesa's registered offices.

In the event that the Attendance, Proxy and Distance Voting Card issued by the entity participating in IBERCLEAR does not include a section on distance voting, the shareholder who wishes to vote remotely must download the Attendance, Proxy and Distance Voting Card from Endesa's website (www.endesa.com), print a hardcopy, complete and sign said card together with the attendance card issued by the participating entity in IBERCLEAR. Once both cards have been filled out and signed, the shareholder shall send the cards by post or deliver them to the participating entity or at Endesa's registered offices in the manner provided for herein above.

### (iii) Requirements for remote attendance by proxyholders:

All proxyholders may attend remotely. To this end, the proxyholder designated by the shareholder must send the information and documentation indicated below, by email, to juntaaccionistas@endesa.es, between 12:00 a.m. on 31 March 2023 and 12:00 p.m. on 27 April 2023:

- Full name and digitized copy of the National Identity Card (DNI) of the appointing shareholder.
- Digitized copy of the completed and signed attendance card.
- Full name and digitized copy of the National Identity Card (DNI) of the proxyholder.

In addition, to attend remotely, proxyholders must follow the instructions set out in the following section on remote attendance.

### VII. RULES ON REMOTE ATTENDANCE

Before connecting on the day of the Meeting, shareholders who will be attending remotely shall pre-register using the software application made available on the company's website, accessing the link to the Annual General Shareholders' Meeting and selecting the "Remote Attendance" option between 12:00 a.m. on 31 March 2023 and 12:00 p.m. on 27 April 2023. Shareholders wishing to attend remotely shall preregister during the same period, by sending an email as described in section VI.(iii) above. During this time period, the shareholders and proxyholders may also submit any interventions and/or proposed resolutions that, in accordance with the Capital Corporations Law, they intend to submit. This pre-registration is a mandatory requirement for shareholders and proxyholders to be able to connect and remotely participate in the Meeting.

Following pre-registration, on the day of the Meeting (28 April 2023, starting at 12:00 p.m.), shareholders and proxyholders who wish to participate in the meeting must connect or register between 10:00 a.m. and 11:30 a.m. in order to be considered present and to be included on the attendance list. Any shareholder or proxyholder that connects after the established deadline will not be considered present. Likewise, as relates to the interventions and proposed resolutions that, in accordance with the Capital Corporations Law, are intended to be delivered by those who will be attending remotely, and which were not already submitted during the pre-registration process, such interventions and/or proposed resolutions must be submitted to the Company in writing, in the manner established in the software application on the Company's website, between 10:00 a.m. and 11:30 a.m. on 28 April 2023.

In the event that a shareholder or proxyholder validly submits interventions and/or proposed resolutions during both pre-registration and registration, the most recent received by the Company during registration or remote connection on the day of the Meeting shall prevail.

Shareholders and proxyholders who attend the Meeting remotely may vote during the Meeting by using the computer application on the Company's website.

In all other matters not expressly addressed herein, the same rules on voting and passing resolutions as provided for in the General Meeting Regulations for physical attendance at the Meeting shall apply to the shareholders who attend the Meeting remotely.

## VIII. GENERAL AND PRIORITY RULES BETWEEN PROXY, DISTANCE VOTE AND PHYSICAL OR REMOTE ATTENDANCE AT THE GENERAL MEETING

### **1** Deadline for receipt by the Company of distance proxies and votes before the Meeting is held

In order to be valid and in accordance with the provisions of the General Meeting Regulations, both long-distance proxies and votes (whether submitted electronically or by post) shall be received by the Company before 12:00 p.m. on 27 April 2023. Otherwise the proxy shall be deemed not to have been granted and the vote not cast, unless as received following said deadline, but prior to the holding of the Annual General Shareholders' Meeting, such that they can be properly verified and counted.

## 2 Priority rules between proxy, distance vote, physical attendance and remote attendance at the Meeting

#### 2.1 Priorities between proxy, distance vote and remote or physical attendance

Personal or remote attendance at the Annual General Shareholders' Meeting by a shareholder who had previously granted proxy or voted remotely, no matter the means used to cast the vote or grant proxy, shall render the said proxy or vote null and void. Attendance in person shall have the effect of rendering remote attendance null and void.

A vote, regardless of the manner in which it was cast, will render any proxy granted ineffective, whether granted electronically or by means of a printed card. If the proxy was granted before the vote was cast, the proxy will be considered revoked, and if granted subsequently, it shall be considered void.

### 2.2 Priorities between proxies

In the event that a shareholder validly appoints several proxies, the last proxy received by the Company shall prevail.

### 2.3 Priorities between distance votes prior to the Meeting

In the event that a shareholder validly casts more than one distance vote, the last vote received by the Company shall prevail.

### 2.4 Direction of the remote vote during or prior to the Meeting

A shareholder who wishes to cast a long-distance vote (through electronic means or by post) must indicate the specific direction of his/her vote for each agenda item. If no specific direction is indicated for any of the agenda items, the vote shall be deemed to be made in favor of the proposals submitted by the Board of Directors on such agenda items, as drafted thereby.

### **2.5 Other provisions**

In the event that electronic means are employed, prior to the holding of the General Meeting, only one electronic action per type of operation (one vote and one proxy) is allowed.

Disposal of the shares conferring the attendance right acknowledged by the Company before the Meeting will result in both distance proxies and votes being considered null and void.

### 3 Special rules

All shareholders who are legal persons as well as shareholders not resident in Spain should contact the **Shareholder Relations Line (900 666 900)** to discuss the possibility of, as the case may be, adapting the long-distance voting and proxy mechanisms to their needs while still providing adequate guarantees.

Furthermore, shareholders who are legal persons shall be required to notify the Company of any change or revocation in the powers held by its representative. Endesa disclaims any and all liability until such notice is given.

Any of the joint holders of a share pool may remotely attend, vote or grant proxy, and the rules on priority established in section 2 above shall apply as among them. For the purposes of Article 126 of the Capital Corporations Law, it shall be construed that the



joint holder who, from time to time, performs an action (voting directly or by proxy, or physical or remote attendance), has been appointed by the rest of the joint owners to exercise their shareholder rights. In these cases, the first of the holders registered (physical or remote) at the meeting shall be considered the attendee. In relation thereto and for the purposes of Article 126 of the Capital Corporations Law, it shall be construed that the joint holder first registered (physically or remotely) at the meeting shall be the one appointed by the remainder of the joint owners to exercise their shareholder rights.

### IX. TECHNICAL INCIDENTS

Endesa reserves the right to modify, suspend, cancel or restrict the remote attendance or electronic voting and proxy mechanisms when so required for technical or security reasons, notwithstanding the implementation of such measures as required in each situation, including but not limited to the possible temporary suspension or extension of the Meeting if necessary to ensure the full exercise of the rights of the shareholders or their proxyholders.

Endesa shall not be liable for any damages which may be caused to a shareholder arising out of breakdowns, overloads, dropped lines, failed connections, malfunctioning of postal service or any other circumstances of a like or similar nature which are beyond Endesa's control and which prevent the use of the long-distance voting and proxy mechanisms.

The shareholder is exclusively responsible for the custody of his/her electronic signature for the purposes of participating in the Meeting.

### X. ELECTRONIC SHAREHOLDER FORUM

In accordance with current regulations, an Electronic Shareholder Forum has been set up (www.endesa.com). Use of the Forum shall conform to the legal purpose and the guarantees and rules of operation set forth by the Company. Duly entitled shareholders and shareholder associations may access the Forum.

### XI. PROCESSING OF PERSONAL DATA

The personal data submitted by the shareholders to exercise or grant proxy over their rights of attendance and voting at the General Meeting or which are furnished by banking institutions and stock brokers and dealers with whom said shareholders have their shares deposited, through the entity legally qualified to carry out the book-entry records (IBERCLEAR), shall be processed by the Company, as Data Controller, for the purposes of managing the Meeting notice and holding of the Meeting. The foregoing shall be carried out in accordance with legal obligations.

All or part of the General Meeting may be recorded and made available to the public on the Company's website and/or through accredited media. As such, during the course of the General Meeting, it is expected that the full name and number of shares of the shareholders who intervene in the meeting may be publicly disclosed. The legal basis for both the recording and disclosure of the image and/or voice of the individuals participating in the General Meeting, as well as for the public disclosure of certain personal data on shareholders who pose questions at the meeting, is the legitimate interest of the Company, as well as compliance with the rules and general principles of transparency and best corporate governance.

In the event the shareholder includes personal data regarding other natural persons in the proxy or remote voting card, the shareholder must notify such persons of the provisions of this legal data protection notice and shall comply with any other requirements as applicable for the proper disclosure of personal data to the Company, without the latter being required to take any additional action in terms of information or consent. The shareholders are responsible for the accuracy of the data provided, as well as for informing the Company of any changes to such data.

The shareholders' personal data will be held for the duration of their condition as such and provided removal or deletion thereof has not been requested, provided however that such conservation is appropriate, relevant and restricted to the extent necessary for the purposes for which said data is being processed. As soon as such data is no longer required for such purpose, the data shall be stored and blocked during the period in which they may be required for the exercise or defense of administrative or legal claims and may only be unblocked and reprocessed for such purpose. After this period the data will be permanently deleted.

The data will be provided to the Notary Public attending the General Meeting in accordance with the legal provisions. Likewise, such data may be transferred to third parties in exercise of the right to information established by law.

You can exercise your rights of access, correction, removal, limitation of processing and transferability of data in those cases and to the extent provided by applicable regulations from time to time. To exercise these rights, you may send a written communication specifying your request, along with a photocopy of any document evidencing your identity, to the Company's Board Secretariat, located at C/ Ribera del Loira, no. 60, 28042, Madrid; by sending an email to <u>accionistas@endesa.es</u>; or by calling the following toll-free number: 900 666 900.

You are also hereby informed of your right to file a claim before the Spanish Data Protection Agency (*Agencia Española de Protección de Datos*).

Endesa, S.A. has appointed a Data Protection Officer who can be contacted by email at <u>dpo@endesa.es</u>. Please contact the Data Protection Officer if you have any questions or concerns regarding the legitimacy or purposes for which your personal data is being processed.

Madrid, 24 March 2023

General and Board Secretary